

Minutes of the meeting of the  
**Guildford JOINT COMMITTEE**  
held at 3.45 pm on 18 November 2020  
A remote meeting using Microsoft Teams.

These minutes are subject to confirmation by the Committee at its next meeting.

**Committee Members:**

- \* Borough Cllr John Rigg (Chairman)
- \* County Cllr Keith Taylor (Vice-Chairman)
- \* Borough Cllr Joss Bigmore (
- \* County Councillor Mark Brett Warburton
- County Cllr Graham Ellwood
- \* County Cllr Matt Furniss
- \* County Cllr Angela Goodwin
- \* County Cllr David Goodwin
- \* County Cllr Julie Iles
- \* Borough Cllr Julia McShane
- \* Borough Cllr Bob McShee
- \* County Cllr Marsha Moseley
- \* Borough Cllr Susan Parker
- \* Borough Cllr George Potter
- Borough Cllr Jo Randall
- Borough Cllr Caroline Reeves
- \* Borough Cllr Pauline Searle
- \* Borough Cllr Paul Spooner
- \* County Cllr Fiona White
- \* County Cllr Keith Witham

\* In attendance

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**18/20 APOLOGIES FOR ABSENCE [Item 1]**

Apologies were received from Cllr Graham Ellwood, Cllr Jo Randall and Cllr Caroline Reeves.

**19/20 MINUTES FROM PREVIOUS MEETING [Item 2]**

The minutes of the meeting held on 1<sup>st</sup> July 2020 were approved as a correct record.

**20/20 DECLARATIONS OF INTEREST [Item 3]**

There were no declarations of interest.

**21/20 CHAIRMAN'S ANNOUNCEMENTS [Item 4]**

The chairman commented on congestion around Guildford gyratory, Walnut Tree Close, the A3, and the proposed car-free day that had been discussed at the previous joint committee meeting.

Regarding the Guildford gyratory the rationale behind the removal of a lane on Bridge Street as part of both the Active Travel scheme and the traffic light refurbishment was outlined and it was confirmed that this layout would be maintained at least until the end of the current lockdown period on December 2<sup>nd</sup>.

The various projects either underway or about to start on Walnut Tree Close, including the one-way trial, Solum railway station works and the replacement of Walnut Tree bridge, were outlined along with the timetable to coordinate the various elements.

The importance of reinstating the Guildford stretch of the A3 to Highways England's list of works on their RIS schedule was emphasised. The chairman explained that he had written to five MPs with constituencies along the A3 and he would report on their responses at the next meeting.

Cllr Furniss confirmed that he had met the MP for Guildford to discuss the A3 and wider strategic road network in the county. The chairman asked him for a copy of any reply received from local MPs, to share with the GBC Executive.

The car-free day has been referred to Guildford borough council for them to develop and take forward.

## **22/20 PETITIONS AND PETITION RESPONSES [Item 5]**

Three petitions had been received. Full responses were included with the agenda papers.

### **Petition 1 – Make The Drive in Onslow one-way southbound towards the A31.**

Lead petitioner Mr Padget addressed the meeting. He explained the awkward configuration of the junction with the A31, whether arriving from the Farnham or Guildford direction. The junction with Crossways, at the western end of The Drive, is also dangerous because of poor visibility and the speed that vehicles travel. The benefits of a one-way section towards the A31 would be an improved junction alignment with the A31 and fewer cars turning into The Drive from Crossways.

Members noted the officer recommendation to include the proposal on the Highways Running List, with the proviso that a full consultation take place before any works are planned so that alternative views from residents can be put forward.

### **Petition 2 - Review the parking arrangements in Station Road and adjacent roads to prioritise residents over commuters.**

Lead petitioner Cllr Furniss addressed the meeting. He stated that 78% of the respondents who lived in Station Road were in favour of a parking review and asked the GBC On-Street Parking team to take this into account, particularly as the issue for this particular road should be looked at separately from the topic raised in Petition 3 (see below), which relates to the village of Shalford as a whole. He recognised that the introduction of a Resident Permit scheme is one that residents across the village would not want.

The On-Street Parking Coordinator acknowledged the conversation she had had with Cllr Furniss and agreed to amend her response to the petition so that

a parking review would be looked at, while adding that it can be difficult to prioritise parking for residents without introducing a residents' scheme.

**Petition 3 - Not introduce residents' parking permits to Shalford village.**

Lead petitioner Cecilia Taylor, a resident of Shalford village, addressed the meeting. She stated that she had set up her petition because of her fear that a review of parking arrangements to prioritise residents (see Petition 2 above) would only result in a Residents' Permit scheme, which would mean additional costs for residents, inconvenience for visitors, an increase in signage and parking wardens in the village, and a detrimental impact on the village's character to address a problem that does not exist.

Members noted the officer response, which recommended not to implement a permit scheme.

**23/20 MEMBER WRITTEN QUESTIONS [Item 6]**

No questions were received.

**24/20 PUBLIC WRITTEN QUESTIONS [Item 7]**

No questions were received.

**25/20 ON-STREET PARKING BUSINESS PLAN 2021-2022 (EXECUTIVE FUNCTION - FOR DECISION) [Item 8]**

**Declarations of Interest:** None

**Officers attending:** Andy Harkin, Parking Manager, Chris Wheeler, Waste, Parking and Fleet Services Manager, Lisa Haydney, On-Street Parking Coordinator, Guildford Borough Council

**Petitions, Public Questions, Statements:** None

**Member Discussion – key points:**

Various aspects of the Parking Business Plan were discussed.

- It was stated that the Parking & Air Quality working group had considered the background to the report in detail at its recent meeting and was happy with the recommendations.
- Rolling out electric vehicle charging points will quickly become a major task given the government's announcement of the end of the sale of new petrol and diesel cars in 2030. Where these are located, and who provides them (ie private or public interests), is still to be finalised, and the speed of development of battery and charger technology will have a bearing on any decisions that are taken. Borough and County Council officers are working together to develop plans for the provision of on-street charging points.
- It was confirmed that there has been no change in Guildford Borough Council's parking policy of encouraging users to drive 'to not through' Guildford, despite its intention to reduce car parking charges.

- Onslow Park & Ride. The comment was made that this location is poorly sited for visitors to the town and that it could provide additional parking for the hospital ahead of businesses. There are restrictions relating to the lease and hours of use of this site, and currently it is being used as a covid-19 testing centre with its return to Park & Ride not expected before 2022. Any changes in how it is used will require a planning process, plus agreement from the bus company that it is commercially viable to extend the hours. Discussions with Stagecoach are ongoing on this and how best to build up Park & Ride business once covid-related restrictions are lifted.  
Cllr Furniss asked for a timetable of the planning permission changes associated with Onslow Park & Ride and its operating hours to be presented to the committee.
- Members asked for an earlier indication of roads in their areas that might be considered for inclusion on the list of 'quick wins'.
- Charges at Park & Ride sites could be levied per vehicle being parked rather than per passenger.

Cllr Spooner joined the meeting at this point.

**Resolved:**

The Guildford Joint Committee:

- (i) NOTED the contents of Annexe 1, the Parking Annual Report for 2019-20 and the current and planned work associated with on-street parking
- (ii) AGREED to the formal advertisement of Surrey County Council's intention to make an order to develop and consult upon the proposals prioritised by the P&AQWG below (para 1.4 refers)
- (iii) AGREED that implementation of the following two recommendations (approved by the Joint Committee in December 2019 but delayed due to Covid19) is carried over to 2021-22.
  - a. Introduce Pay by Phone technology, providing customers more flexibility in payment options and extending visits,
  - b. Recommend a review in conjunction with Surrey County Council on replacement of current on-street Pay & Display (P&D) equipment.

Reasons for recommendations:

- (ii) The locations discussed at the P&AQWG will form the first element of this parking review cycle. These quick wins have received high levels of support or are small technical amendments to controls.
- (iii) a) By introducing Pay by Phone technology in on-street parking locations, we can rationalise the number of P&D machines required and the number of cash collections needed, while still offering customers the ability to pay by cash, as well as providing them with alternative, flexible payment options and easier ways to extend their stay,

b) The current on-street P&D machines are all around 22 years old and only accept coins. Whilst they have performed well over that period, the machines look dated, are susceptible to increased security threats and the continued availability of spare parts is likely to become an issue. The latest P&D machines have improved security features and provide improved customer experience, by offering more flexible payment options, such as contactless card payments. Improved technology would also allow for reduced operating, maintenance costs, and enhanced management of the equipment, which are networked and are able to provide 'real-time' information. In summary, the equipment would benefit from upgrading.

**26/20 FOREMAN ROAD/WHITE LANE SPEED LIMIT REDUCTION (EXECUTIVE FUNCTION - FOR DECISION) [Item 9]**

**Declarations of Interest:** None

**Officers attending:** Kirsty Wilkinson, Principal Transport Development Planning Officer, Surrey County Council

**Petitions, Public Questions, Statements:** None

**Member Discussion – key points:**

With the increase in developments in the area and a corresponding increase in the number of pedestrians and cyclists, the officer outlined the benefits of the proposed speed limit reduction and stated that the costs of the scheme would be met through S106.

Members supported the scheme.

Cllr Moseley left the meeting at this point.

**Resolved:**

The Guildford Joint Committee AGREED that:

- 1) The speed limit from Foreman Road junction with Guildford Road to approximately 70m south of Warren Farm on White Lane is reduced from 40mph to 30mph.

Reasons for recommendation:

There are a number of residential developments being implemented along these roads which will result in an increase of pedestrians and cyclists. The nature of the area is changing so it is deemed suitable to reduce the speed limit from 40mph to 30mph to improve safety for all users of the highway.

**27/20 BLACKWATER VALLEY SPEED LIMIT REDUCTION (EXECUTIVE FUNCTION) [Item 9a]**

**Declarations of Interest:** None

**Officers attending:** Bahram Assadi, Traffic Engineer, Surrey County Council

**Petitions, Public Questions, Statements:**

The chairman stated that this item was being taken as an urgent item under Section 100(4)(b) of the Local Government Act 1972. This was because the next opportunity to discuss it would be at the March 2021 formal meeting and the works in question need to have been carried out by then due to the time-limited nature of the LEP funding and to provide a safer working environment for the workforce.

**Member Discussion – key points:**

The proposed scheme was welcomed by members.

**Resolved:**

The Guildford Joint Committee AGREED:

- (i) A reduction of the current national speed limit to a 40mph speed limit on a section of Blackwater Valley Road and the surrounding slip roads approaching the roundabout, where indicated on the attached plan.
- (ii) To promote a traffic regulation order for the introduction of the 40mph speed limit.

Reasons for recommendations:

To allow for the ongoing increase in economic prosperity of the region by providing increased capacity and safer roads for all users and to allow the government's house building requirements to be met by the borough and district councils.

**28/20 DECISION TRACKER [FOR INFORMATION] [Item 10]**

The recommendations in the decision tracker were agreed as described.

Cllr White left the meeting at this point.

**29/20 FORWARD PLAN (FOR INFORMATION) [Item 11]**

The Forward Plan was noted.

The On-Street Parking Coordinator from GBC clarified that the scoring threshold for the review of potential new parking restrictions varies according to the scale of the scheme in question.

**30/20 DATE OF NEXT MEETING [Item 12]**

The next formal meeting will take place on Wednesday 17<sup>th</sup> March 2021 at 4pm.

Meeting ended at: 4.57 pm

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**Chairman**